

JOB TITLE: Registered Nurses and Licensed Practical Nurses (6a-6p)

DEPARTMENT: Nursing

DIRECT SUPERVISOR: Director of Nursing

Work Hours: Up to 40 hours per week as deemed necessary. Varies due to demands.

Work Area: Resident areas, administrative areas, off premises

Working Conditions: Deals with public, staff, and resident under all conditions, requires a well-organized plan for each day, flexibility.

Uniform: Non-skid rubber soled shoes (no Crocs), no open toed or open backed shoes, uniform pants, uniform tops, uniform dress, uniform color Galaxy Blue, EHCC t-shirt, nametag, well groomed, good personal hygiene. Hair is to be pulled back away from face in ponytail or bun, facial piercing must be removed or covered with a mask, earrings must be a stud, no hoops or dangling earrings, tattoos must be covered up, nails must be kept short.

Qualifications: Current TN professional license in good standing.

Personal Traits: Ability to get along well with others, work as team, accept constructive criticism, polite, handles multiple tasks efficiently, maintain a caring attitude toward the elderly, sick and their families, ability to deal with controversial issues diplomatically, ability to communicate with physicians and other health care professionals.

Physical Qualifications: Must be physically fit, must utilize proper body mechanics at all times, non-unusual lifting of physical stress involved

Physical Requirements: Push, pull, move and/or lift a minimum of 15 pounds to a minimum height of three feet and be able to push, pull, move and/or carry such a weight a minimum distance of 50 feet, assist in the evacuation of residents during emergency situations, function independently and have flexibility, personal integrity, and the ability to work effectively with residents, personnel, and support agencies. Gait belt must be worn while lifting/ transferring residents.

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Essential Job Functions:

*This facility expects their employees to promote an atmosphere of teamwork with other employees and hospitality and comfort of its residents. Therefore, the follow list of duties is not all-inclusive.*

Job Responsibilities:

- Dispense all narcotics and complete documentation.
- Complete all acute care assessments on residents for residents on the assigned hall being sent out to ER or for appointments.
- Complete ordered medication passes.
- Fill out incident reports on all residents and complete Fall COC assessments when necessary.
- Implement safety and restraint orders on all residents.
- Assess all residents on daily.
- Supervise C.N.A. staff assigned to hall you are assigned to.
- Supervise and help feed in Dining Rooms during meals.
- Complete charting daily: Skilled charting, Monthly Summaries, IPN charting for weekly notes, IPN charting for Hospice, Catheters, PEG tubes, INT's and ports or PICC lines.
- Perform other duties as deemed necessary by Supervisor or Administrator